

# The Business Times Budding Artists Fund Application Form

Managed by The RICE Company Limited, The Business Times Budding Artists Fund (BT BAF), launched in 2005, originated from a conviction that no child with strong interest and potential in the arts should be denied of the opportunity to develop his or her talents due to a lack of financial resources.

Please indicate the programme you are applying for BT BAF's funding:

- Arts training programme for children ages 6 to 12
- Arts Incubation Programme for youths ages 13 to 19  
Please select arts genre of interest: dance / music / theatre / visual arts

## Eligibility

Applications for BT BAF funding are opened to :

- **Singapore Citizens or Permanent Residents aged between 6 and 19**
  - whose family's gross monthly household income does not exceed \$2750 or \$690 per capita (whichever is lower)
  - living in a 4-room HDB flat or smaller
  - receiving full-time formal education

OR

- Singapore Citizens or Permanent Residents aged between 6 and 19 residing in a welfare home or a similar organization for the less privileged.

## Procedure

To apply for the two-year programme sponsored by BT BAF, complete this application form accurately.

This form must be endorsed by the parent/guardian of the applicant.

A non-refundable one-time administrative fee of \$21.40 (including GST) is payable per successful registration per applicant. The completed form must be accompanied by the following documents (photocopy):

- Birth Certificate / NRIC of Applicant
- Supporting Certificates/portfolio/testimonials of applicants (for those with previous experiences in the arts) [if any]

AND

- Endorsement by the child's school/welfare organization (please see page 3)

OR

- Latest payslip of all family members (in the same household)
- Supporting documents of family members (in the same household) (e.g. from employer / retrenchment letter / CDC / CPF / IRAS income tax return / Financial Assistance Schemes)

\*Fulfilling the above criteria does not guarantee admission.

\*Admissions are subjected to BT BAF approval and BT BAF reserves the right to decline admission without giving any reasons.

# Applicant's Particulars

**Name** (as in NRIC): \_\_\_\_\_ **NRIC / BC No.:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

\_\_\_\_\_ **Age:** \_\_\_\_\_

\_\_\_\_\_ **Gender:** Male / Female

**Name of school:** \_\_\_\_\_ **Citizenship:** Singaporean / PR

**Name of Parent / Guardian (as in NRIC):** \_\_\_\_\_

**Parent / Guardian's contact details:** \_\_\_\_\_ **(home)** \_\_\_\_\_ **(mobile)** \_\_\_\_\_ **(emergency contact)**

\_\_\_\_\_ **(email)** \_\_\_\_\_

**Information on housing** (please circle where appropriate): **HDB Flat:** 1-Rm / 2-Rm / 3-Rm / 4-Rm / Others \_\_\_\_\_

**Ownership of Residence:** Owned / Rented / Others \_\_\_\_\_

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# Immediate Family Members' Particulars (living at the same address)

[This section is not applicable to applicants residing in welfare homes.]

Name	NRIC No.	Relationship with applicant	Occupation	Gross Monthly Income
01	_____	_____	_____	_____
02	_____	_____	_____	_____
03	_____	_____	_____	_____
04	_____	_____	_____	_____
05	_____	_____	_____	_____
06	_____	_____	_____	_____
07	_____	_____	_____	_____
08	_____	_____	_____	_____
09	_____	_____	_____	_____
10	_____	_____	_____	_____
<b>Total number of members (including participant):</b> _____			<b>Total:</b>	<b>S\$</b> _____

Does your family receive any financial assistance / subsidies from any other agencies / organisations? Yes / No

If yes, please specify: \_\_\_\_\_

# Endorsement by Schools/Welfare Organisations

\_\_\_\_\_ (name of school/welfare organisation) **certifies that**  
\_\_\_\_\_ (name of child) **is under the MOE's Financial Assistance Scheme / supported**  
**by our welfare organisation (please circle one) and fulfils the eligibility criteria of BT BAF that are stated in page 1.**

\_\_\_\_\_  
Name & Signature of P / VP or Head of organisation

\_\_\_\_\_  
MOE FAS / Welfare Organisation Stamp

\_\_\_\_\_  
Date

Please send the completed form with  
the necessary documents to:

**The Business Times Budding Artists Fund**

% The Little Arts Academy  
North Campus II  
Northpoint City  
1 Northpoint Drive, #02-185  
Singapore 768019

All applications are subject to approval.  
For enquiries, please contact us at  
[enquirieslaa@therice.sg](mailto:enquirieslaa@therice.sg) or **6513 3013**.

## Terms & Conditions

- Funding is limited to a maximum period of 2 years only.
- Beneficiaries who are deemed by the management of BT BAF to show strong artistic potential and talent must re-apply to receive funding beyond the 2 years.
- Applicants are allowed to attend the arts training programmes sponsored by BT BAF only if they are deemed to have met the eligibility criteria of BT BAF. All successful applicants will be notified via SMS.
- All beneficiaries must display commitment to the sponsored trainings and attain **at least 90% attendance** for all the lessons enrolled to continue receiving funding by BT BAF for the next term.
- Beneficiaries who are unable to attend the sponsored trainings with good reason, due to a medical condition, or important school or special religious events (e.g. examinations), are to provide us with **official documentation** in advance, wherever possible. Please note that attendance at private functions such as birthday celebrations or participation in one-off special events (e.g. marathons, church-organised leisure trips/tours, or workshops) not organised by BT BAF cannot be considered as good reasons for non-attendance.
- Funding for beneficiaries who are **absent for 2 training sessions, with no good reason and notice given one week in advance**, will cease and a notification will be sent.
- Beneficiaries who have been terminated from BT BAF will have to go through an appeal process should they wish to continue with trainings sponsored by BT BAF. The appeal process will be in the following order:
  - A penalty equivalent to the cost of training a student for each training session he/she missed must be paid.
  - A letter of appeal must be submitted to BT BAF. The letter is subjected to the approval of the BT BAF Board of Trustees. Applicants are **not** allowed to attend any training session until the appeal has been approved.
- The management of BT BAF reserves the right to cease funding for beneficiaries.

# Parent's / Guardian's Declaration and Authorisation

(Please read rules and regulations before signing.)

I declare the information given in this application form is true and correct. I will provide the management of BT BAF with the necessary documents for verification of the information given as and when required. If the information is found to be false, inaccurate or incomplete, my child's / ward's application for BT BAF will be terminated. I also understand that the decision of the management of BT BAF is final.

I give my consent for my child / ward to participate in the training programmes disbursed by BT BAF on my own accord. I will abide by the rules and regulations set by the management of BT BAF and will not hold them or the volunteers responsible should there be any mishaps during the activities.

I pledge to ensure that my child / ward attends all sponsored sessions regularly.

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Name of Parent / Guardian

NRIC No.

Signature and Date

## Consent and Privacy Policy

BT BAF will never sell, trade, rent or share names (unless released for publications and reports), e-mail or mail addresses, or telephone numbers of our students and parents. We may, from time to time, list your child's / ward's name and achievements on published and printed publicity material for BT BAF. Your child may also be interviewed by members of the media.

If you do not consent for your child / children / ward to be used in any publicity material or be interviewed, please indicate below and we will remove your child's / ward's name from this media list.

Please remove my child's / ward's name from the BT BAF Media List

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Name of Parent / Guardian

NRIC No.

Signature and Date

NB: By placing the signature above, parent/guardian has accepted the terms and policies governing the BT BAF Funding.